

UNIVERSITY OF ILLINOIS  
AT URBANA-CHAMPAIGN

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May 4, 2015

Michael Bass  
Senior Associate Vice President  
University of Illinois

Dear Mike,

Last summer, Chancellor Wise approved a procedure for evaluating recommendations related to sustainability on the Urbana campus. A copy of this procedure is attached for your reference, but in brief a set of Sustainability Working Advisory Teams (SWATeams) consisting of faculty, staff, and students are empowered to generate formal recommendations for new policies or procedures. These are then reviewed by the Illinois Climate Action Plan (iCAP) Working Group if they have only a moderate budget/policy impact, and then also by the Sustainability Council (chaired by the Chancellor) if they have a major budget/policy impact. Those recommendations approved by the iCAP Working Group or the Sustainability Council are then transmitted to the impacted units.

I am writing on behalf of the iCAP Working Group to formally transmit a recommendation from the Transportation SWATeam regarding improved capture of sustainability metrics in the TEM system. Attached you will find a form summarizing the iCAP Working Group's assessment of the recommendation, and the SWATeam recommendation itself.

I ask that you or your designee provide a written response to me by May 18, indicating whether or not your unit concurs with the recommendation, and (if so) detailing your plans and timeline for implementing the recommendation.

If OBFS disagrees with any aspects of the recommendation, or cannot implement it for budgetary reasons, I ask that this be explained in your response. We can then engage the Sustainability Council at its upcoming May 29 meeting to consider either the areas of disagreement or the budgetary aspects, and make a recommendation to the Chancellor.

Thanks very much in advance for your consideration of these recommendations!

Sincerely,

Benjamin J. McCall  
Chair, Illinois Climate Action Plan Working Group